



What is NetClient CS?

NetClient CS is a client portal with a variety of features enabling you to work closely and securely with your tax preparer. With NetClient CS, you can:

- Securely upload, store, and share tax related documents with your tax preparer.
- View your tax return.
- Review your invoice for services.
- Pay your invoice.

If you have not registered for NetClient CS, you will need to register through a secure link that will be sent to your email inbox. If you cannot locate the email, please contact our office at **404.220.8958** or info@peachcap.com.

If you have already registered for NetClient CS, please access your portal using the link [HERE](#).

Please note that NetClient CS has replaced SmartVault.

How do I view and pay my invoice within NetClient CS?

1. Log In to your NetClient CS Portal using the link [HERE](#).
2. Click the **"My Invoices"** link in the navigation pane.
3. Select the invoice you wish to view and pay by clicking the box on the left side of the columns.
4. Select **"Pay Selected"** at the bottom right of the screen.
5. Enter your password, and credit card information to process the transaction.
6. Once your payment is processed, you will receive an email from DocuSign to electronically sign your return.

Please note that any documents loaded to NetClient CS are only stored temporarily. You are responsible for maintaining your own original source documents.